

Westfield Fire and Rescue

Regular Meeting
June 15, 2015

Likley calls the meeting to order at 6:30 PM. Roll call: Likley- aye, Thombs- aye. Schmidt is absent.

Comments from the floor- none

Fiscal Officer's Report

- Bills and warrants in the amount of \$6,766.25

Likley makes a motion to pay the bills in the amount of \$6,766.25 as submitted; seconded by Thombs.

Roll call: Likley- aye, Thombs- aye. The motion passes.

- Fund status in the amount of \$451,745.73
- Electronic signatures- Resolution and approval list will be at the next meeting.
- Health Insurance cards should have been sent to the employees' homes.
- One additional healthcare plan has increased the payment by \$116.72 per month. (A savings of \$2,429.16 since the township changed companies.)
- UAN Revenue Reports have been provided by the Fiscal Officer to the Trustees for their review (UAN reports went into effect mid 2013 for the WFRD).
- Security System is a savings of \$395.00 per year for the new system.

Minutes to be approved

Likley makes a motion to accept the meeting minutes for June 1, 2015 as submitted; seconded by Thombs.

Roll call: Thombs- aye, Likley- aye. The motion passes.

Old Business

- No Response Resolutions- Lodi Village has responded and it is with legal counsel for review.
- Driving Policy amendments- Insurance card is required from all members since they are covered by the WFRD from the time they leave their homes to the scene or stations. Section 5 is amended to include this addition. Removal in this section is "amount of coverage" which cannot be dictated by the WFRD. Also, removal in section 7 "seat belt must be worn by all passengers/driver" due to the concern of EMT working on patients and cannot be in seat belt. Active patient care will be exempt.
Kelly Austin also suggested the addition of driving privileges "suspended" until 8 hour defensive driving class is completed if 4 or more traffic points are accumulated by an employee/volunteer of the WFRD.

Likley makes a motion to proceed with amending the Driving Policy for the WFRD with suggested changes and adopted on June 15, 2015; seconded by Thombs. Roll call: Likley- aye, Thombs- aye. The motion passes. Likley will get out this final copy to the Chief and to Porter for their records.

- **O.P. and F. pension, employer contribution-** Chief's contribution is going up but not the WFRD's contribution.
- Record's Retention Schedule draft on hold.

Westfield Fire and Rescue

Finance Future

- Thombs asked if The Village votes on operating levies for Westfield Township? This also includes Glory Glens. Thombs will check with Mr. Thorne.
- WFRD Finance review- Reports provided by the Fiscal Officer and at the August 17th meeting providing a report with recommendations.
- Evans is to provide the trustees with a road report of roads that need to be fixed and an estimation of cost (report on August 17th).
- Fire Chief's report to look at needs for a new fire station (report on August 17th).
- Visits to townships that have already gone through the process of building a fire station.
- Thombs would like to collect data, evaluate and have a plan so there is better control of spending.
- Emergency sirens will remain at location of the existing fire station.
- Likley will talk with Chief for his expectations of building and equipment.

New Business

Chief would like to purchase an All-in-One Xerox Printer (6605DN) for \$949.99 that will replace existing office equipment and is wireless. This printer will also be compatible with the ePCR program. The existing printers can be sold to recoup some of the cost.

Likley makes a motion to approve the purchase the All-in-One Xerox Printer for \$949.99; seconded by Thombs. Discussion: Zweifel can cut a check at the next meeting for this purchase unless needed earlier by the Chief. Roll call: Thombs- aye, Likley- aye. The motion passes.

Announcements

WFRD regular meeting on July 6, 2015@ 6:00PM

Likley makes a motion to adjourn at 6:55 PM; seconded by Thombs. All said aye.

Date approved: July 6,2015

Respectfully submitted by: Cheryl Porter, Zoning Secretary

Trustee James Likley, Chair

Trustee William Thombs

Trustee Michael Schmidt

Westfield Fire and Rescue
